



Bowes Show 2010

11th September 2010

RISK ASSESSMENT FORM

Please complete in BLOCK CAPITALS

Company Name	
Address	
Responsible Person	
Date Assessment undertaken	
Signature of Assessor	
Products to be exhibited	

Hazard	Hazard Severity Rating	Hazard Probability Rating	Persons at Risk	Controls to Minimise Risk

Hazard Severity Rating

- 1 – **Negligible** (remote possibility of harm)
- 2 – **Marginal** (slight injury, minor first aid)
- 3 – **Slightly dangerous** (some injury, not too serious)
- 4 – **Dangerous** (serious injury or damage)
- 5 – **Very dangerous** (could cause death or widespread injuries)

Hazard Probability Rating

- 1 – **Improbable** (unlikely to happen)
- 2 – **Remote** (may occur at some time)
- 3 – **Possible** (likely to occur at some time)
- 4 – **Probable** (very likely to occur)
- 5 – **Very Probable** (very likely to occur soon)

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Guidelines for Trade Stand, Market Stall and Craft Stall Exhibitors. You must complete the form Risk Assessment Form. Using the guidelines shown below please consider what risks there are to those erecting Trade Stands and to members of the public during the show.

Hazard	Who might be harmed	Is more action needed to control the risk
<p>Look only for hazards which could reasonably be expected to result in significant harm under the conditions in your workplace. Use the following examples as a guide.</p>	<p>There is no need to list individuals by name – just think about groups of people doing similar work and of who might be affected.</p>	<p><i>For the hazards listed, do the precautions already taken;</i></p>
<p>Slipping/tripping hazards Chemicals (e.g. battery acid) Moving parts of machinery (e.g. blades) Work at height (e.g. from ladders, platforms) Pressure systems Vehicles (e.g. fork-lift trucks) Electricity Dust (e.g. from grinding) Fumes (e.g. from vehicle Engines or generators) Manual handling Noise Livestock on stand Lifting operation</p>	<p>Office staff Maintenance personnel Contractors People sharing your workplace Operators Cleaners Members of the public Pay particular attention to Staff with disabilities Visitors Inexperienced staff Lone workers – they may be more vulnerable.</p>	<p>Meet the standards set by a legal requirement? Comply with a recognised industry standard? Represent good practice? Represent risk as far as reasonably practicable? Have you provided: Adequate information, instruction or training? Adequate systems or procedures? If so, then the risks are adequately controlled, but you need to indicate the precautions you have in place. Where the risk is not adequately controlled, you need to indicate what more you need to do (the 'action list').</p>
<p>Action List Example Fire hazard e.g. combustible materials (rubbish, flammable substances, LPG etc.) and ignition sources (flames, smoking etc.)</p>	<p>As above</p>	<p>Means of escape; fire detection and alarms. Fire fighting equipment and fire evacuation plan.</p>