

Bowes Show

Outdoor trade Stand

Email: bowesshowcraftandtrade@gmail.com

By post;

Tom Addison

Stoney Keld

Bowes

Barnard Castle

Co Durham

DL12 9JB

Any queries please call Tom on: 07805685259 (After 5pm weekdays)

All Exhibitors should note the following:

- Any exhibitors booking a trade stand plot will receive 1 vehicle pass and 2 exhibitor passes
- Outside plots are 20ft x 20ft and will be allocated on a first-come first served basis. Adjacent plots will be allocated where requested and available. If you have a location preference, please state it in the initial application and we will try to accommodate your wishes.
- Traders **MUST** submit completed, signed, and fully paid applications forms before being allowed onto the field
- All traders must provide a copy of their public liability insurance and appropriate risk assessment.
- Any food related stands will need to provide a copy of their food hygiene certificate
- Traders using cooking equipment will need to provide a written statement of the type of equipment being used and all necessary fire-fighting equipment e.g. fire blankets etc, should also be provided by trader.
- Traders must not use any PA equipment of any description to promote their products.
- Traders must ensure that they have booked enough space for their trade stand and under no circumstances encroach into other trader's space, the avenues or non-trading space.
- When deciding on a marquee etc for your plot, please ensure the marquee etc will fit within your plot including any guy ropes or pegs necessary for stability.
- Vehicles - Vehicle Passes will be issued as follows:
 - 1 Vehicle Pass per plot booked. This admits the Vehicle to the showground on Show Day prior to 7.00am to 9.00 am.
 - Unless the vehicle forms part of the exhibit it must be removed to the parking areas before 9.00 am.
 - Traders may come on the field 3pm to 5pm to set up on the Friday before the show
- All Stands should be operational (staffed etc) by 9.00am on Show day. Exhibitors **MUST NOT** dismantle their stand leave the marquees before 4.00pm on the day of the show without the permission of the Trade Stand/ Craft & Farmers Market Secretary or the Show Secretary.
- Bowes Agricultural Society does not accept any responsibility for any non compliance with current, appropriate legislation. Outside Trade Stand plots do not have an electricity supply but generators can be operated subject to conditions of noise, safe refuelling and operation.

Application for outdoor stall space

Please complete in full using bold capitals

Company Name:				
Contact Name				
Address				
Postcode				
Telephone		Mobile Number		
Email				
Website				
Description of goods or services sold or promoted.				
		Number	Cost	Total
Number of plots required (20'x20') 6.09mx6.09m	Plots are sized at 20 feet by 20 feet (6m X 6m) the full trade stand must fit within these dimensions		Cost @ £30 per 20'x20' plot (6m x 6m)	
Any special requirement. location, space frontage.				
Additional Admin charge	Any applications received after the closing date 4th September		@£5	
Generator	Will your stand be using portable electricity generating equipment	Tick yes.	Tick no.	
Charity Name If Applicable		Charity number	0.00	
			Total Amount due	
Payment please tick	BACS Account; 05102588 Sort Code; 51-61-33	Tick	Cheque made payable to: Bowes Agricultural Society	Tick
I have enclosed The following	<ol style="list-style-type: none"> 1. Risk assessment forms 2. Food hygiene certificate (if applicable) 3. Public liability insurance 4. Declared any special requirements on the form 5. Payment by cheque or bacs 			
Declaration; I have read and agreed to the show rules on trade stalls				
Declaration print name.			Signed	
Date:				